

# **Responding to Concerns Flow Chart**

An allegation of abuse has been made. This may be relating to a member of staff/volunteer at Colchester United, the carer, or an adult outside the Club.

Stay calm, offer reassurance to the injured party, if they are present, do not promise confidentiality, keep questions to a minimum and refrain from asking leading questions.

If the person is in need of medical attention, telephone for an ambulance, inform the parents/ carer's that you are doing so. If the parents/carers are allegedly involved in the abuse, only inform them that the person is going to hospital and do not share any other information. Inform the doctor of your concerns in relation to the protection issues and the Doctor will take the appropriate action.

> Contact the relevant Head of Safeguarding, unless the allegation involves them, in which case go straight to the Senior Safeguarding Officer.

Lewis Robertson – Head of Safeguarding 01206 755121/ 07718476615 lewis.robertson@colchesterunited.net Tim Waddington – Senior Safeguarding Officer 01206 755102 / 07875 961660 tim.waddington@colchesterunited.net

James McFarlane Academy

james.mcfarlane@ colchesterunited.net 01206 755144 Ext: 1182

#### Sean McQuaid

Match Days sean.mcquaid@ colchesterunited.net 01206 755119 Ext: 1119

#### David Gregory Online/ Media david.gregory@ colchesterunited.net 01206 7551147 Ext: 1147

### <u>Corin Haines</u>

Community Foundation corin.haines@ colchesterunited.net 01206 755147 Ext: 1147

If within the Academy, Head of Safeguarding and Academy Manager to liaise with the relevant Head of Department regarding follow up actions

Senior Safeguarding Officer, Head of Safeguarding and Designated Safeguarding Officers to inform other professionals within football and externally – as required on a case by case basis

## This may include:

Essex Children's Social Care 0345 603 7627 EFL Safeguarding <u>Manager</u> 01772 325940 safeguarding@ efl.com

Essex Police 101/999 Depending on level of immediate risk FA Case Management Team 0800 169 1863 safeguarding@ thefa.com