



COMMUNITY FOUNDATION

Registered Charity Number 1159381

We're looking for a **VOLUNTEER MATCH DAY COORDINATOR** for **COLCHESTER UNITED WOMENS FC**, to be directly responsible for pre-match preparations, welcoming the visiting club and match officials and ensuring a safe and enjoyable experience for our match day visitors (opposition and supporters).

TYPICAL TASKS

- Prepare our changing room
- Check in with on duty site staff
- Welcome visiting officials (club and match)
- Make sure match officials are paid
- Guarantee all matchday visitors feel welcome at our ground and attend to their needs
- Ensure all match day visitors are aware and following ground rules

USEFUL SKILLS FOR THIS ROLE

- Outgoing and enthusiastic personality.
- Patient and courteous.
- Confident and a good communicator; able to represent the club externally.
- Well organised
- Works well in a team
- Comfortable dealing with conflict

THE ASK

- 2 – 3 hours on home match days.

OUR SUPPORT

- Flexibility on the role as and when required
- Appropriate training where required

THE BENEFITS

- Supporting your local community and the growth of the women and girls' game.
- Personal & professional development and/or training
- The ability to explore different sorts of career or job opportunities in a voluntary capacity
- A chance to get out, have fun and meet some new people – enjoying the traditional social life that football clubs generate
- Experiencing new challenges
- A brilliant CV booster (73% of employers would employ a candidate with volunteer experience over one without)
- A club branded t-shirt and coat.

LET'S HAVE A CONVERSATION

We would love to hear from you if you would like to get involved, please complete the Expression of Interest form <https://forms.office.com/e/EYwnj7m0JU> or email Danielle.Warnes@colchesterunited.net to find out more.

Should this role not be for you but you want to lend a hand, we have other opportunities so please get in touch.

**TO INSPIRE, ENRICH
AND UNITE OUR COMMUNITIES**

Shrub End Community & Sport Centre, Boadicea Way, Colchester, Essex, CO2 9BG

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